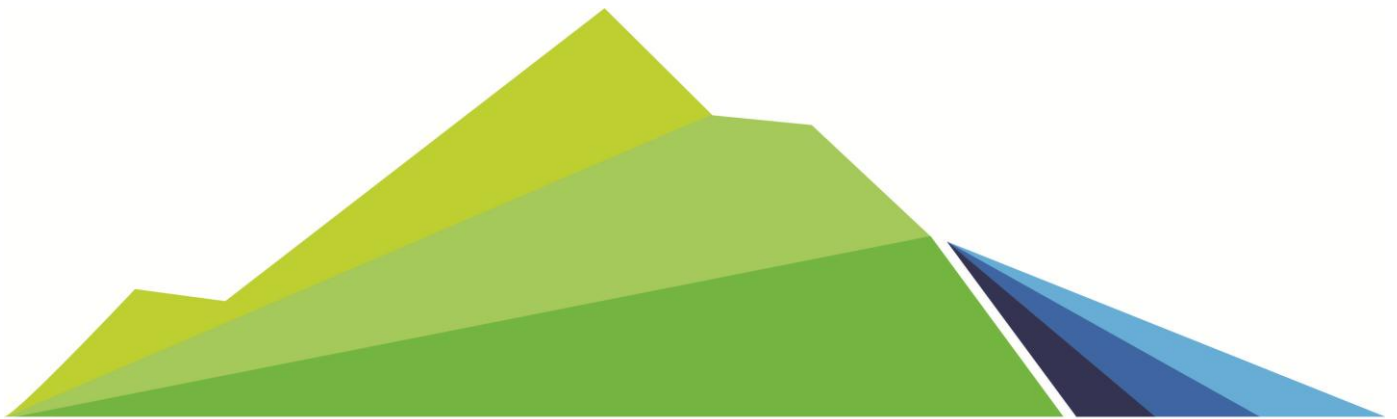


DECEMBER 2018



Wicklow County Council Chief Executive's Monthly Report



W I C K L O W

ENDLESS OPPORTUNITIES



Contents

Housing and Community

1. Social Housing Support
2. Allocation of Social Housing
3. Social Housing Stock
4. Housing Supply – Programme of Delivery
5. Part V
6. PPP Social Housing Project (Bundle 1)
7. Approved Housing Bodies (AHB)
8. Housing Schemes Remediation
9. Home Improvement/ Adaptation
10. Addressing Homelessness
11. SICAP
12. Wicklow Library Service
13. County Wicklow Local Sports Partnership
14. LECP (Community)

Economic Development, Planning and Infrastructure

1. Wicklow Economic Think Tank (CWETT) Action Plan/ LECP (Economic)
2. Local Enterprise Office (LEO)
3. Planning and Development
 - Forward Planning
 - Heritage
 - Planning Applications
 - Planning Enforcement
4. Environmental Services
 - Waste Management
 - Whitestown Remediation Project
 - Ports and Harbours
 - Pollution Control
 - Planning and Development
5. Transportation and Roads
6. Emergency Services

Organisational Development and Financial Matters

1. Recruitment
2. Access to Information
3. Register of Electors
4. Press Releases
5. I.C.T. Report
6. Revenue Account
7. Cashflow/Overdraft
8. Capital Account
9. Commercial Rates, Rents and Loan Collections
10. General Municipal Allocation and Discretionary Fund
11. Capital Investment Programme 2018 -2020

This Month:

- **Official Opening of 20 New Houses in Avondale Heights Rathdrum and 7 Apartments in The Old School House, Arklow – Ceremony performed by Deputy Andrew Doyle, Minister of State**
- **Launch of ‘Our Wicklow Women’ Centenary Exhibition – County Buildings**
- **Further Success in Bank of Ireland Enterprise Town Awards**
 - **Arklow Town – Winner of Town Initiative Prize – Town of Gardens Theme**
 - **Bray Town – Runner up Prize – Collaboration between Town Team, Chamber of Commerce and Municipal District**
- **Addressing Homelessness - Cold Weather Initiative commences in Bray**



HOUSING AND COMMUNITY

1. SOCIAL HOUSING SUPPORT

No. on list for Social Housing Support – (includes RAS and HAP)	3970
No. of new applicants 2018	491
No. availing of Rental Assistance Scheme (RAS)	437
No. availing of Housing Assistance Payment (HAP)	948
No. in Long Term Leasing accommodation	7
No. in Short Term Leasing accommodation	10

2. ALLOCATION OF SOCIAL HOUSING

<i>WCC Social Housing (excluding Bray M. D.)</i>	<i>35 Bray MD Plus WCC</i>	<i>82</i>
Approved Housing Bodies (excluding Bray M. D.)		1
		11 Pending

3. SOCIAL HOUSING STOCK

4309 tenancies occupied @ 24/11/2018

› Total weekly rental accrual €254,993.66

>Minimum rent €24 pw - Maximum rent €275 pw

Arrears at 30th November 2018 €953,758.46

Casual Vacancies/Relets 46

Municipal District	No
Arklow	11
Baltinglass	10
Bray	5
Greystones	4
Wicklow	16

4. HOUSING SUPPLY – PROGRAMME OF DELIVERY

Update on Kilbride Lane Social Housing Scheme, Bray, Co Wicklow

Following a number of consultations with Wicklow County Council and others and a number of separate appearances before the High Court over the past number of weeks, MDY Construction Limited exited the Examinership process with effect from 15th November 2018 when the High Court approved the Scheme of Arrangements proposed by the appointed Examiner. This occurrence has facilitated Wicklow County Council in withdrawing the termination notice previously issued to MDY, which in turn will allow MDY to complete the works at the Kilbride Lane 42 Unit Social Housing Development in Bray.

DECEMBER 2018



Social Housing Supply Programme

9 schemes on site 2018
8 schemes to commence on site in 2019
1 PPP Bundle 1 scheme to commence on site in 2019
TOTAL

102 Units
222 Units
51 Units
375 Units

Priority List 1 SCHEMES	UNITS	CURRENT STATUS
O'Byrne Road Bray	1	Completed October 2018
Old Library Arklow	7	Completed and allocated
Avondale Heights, Rathdrum	20	Completed and allocated
Delany Park, Arklow (Phase 1)	17	Completion anticipated March 2019
Kilbride Lane, Bray (Murphy's Lands)	42	Completion anticipated February 2020
Druids Brook Kilcoole	2	Completion anticipated October 2019
FCA Hall, Wicklow Town	8	Completion anticipated September 2019
Kilmantan Place, Bray	4	Completion anticipated September 2019
16A Oak Drive, Blessington	1	Completion anticipated June 2019
Sugarloaf View Kilmacanogue	20	Completion anticipated February 2020
Farrenkelly Greystones (Phase 2)	24	Completion anticipated February 2020
Ard Na Mara, Kilcoole	2	Tender Return November 2018
Priority List 2 SCHEMES	UNITS	CURRENT STATUS
Delany Park Arklow (Phase 2 + 3)	47	Completion anticipated October 2020
Whitehall Baltinglass RAPID BUILD	34	Completion anticipated November 2019
Rathnew RAPID BUILD	47	Stage 1 Approval August 2018
Avondale RAPID BUILD	20	Stage 1 Submission January 2019
Ard na Gréine RAPID BUILD	28	Stage 1 Submission January 2019
Carnew RAPID BUILD	30	Stage 1 Approval November 2018
Ashtown RAPID BUILD	35	Stage 1 Submission January 2019
Cedar Court, Bray RAPID BUILD	30	Stage 1 Submission January 2019
Three Trouts Greystones RAPID BUILD	34	Stage 1 Submission January 2019
Greenhills Road, Wicklow RAPID BUILD	34	Stage 1 Submission January 2019
Mountainview NTMK RAPID BUILD	26	Stage 1 Submission January 2019
Old Fire Station, Arklow	7	Stage 1 Submission February 2019

DECEMBER 2018



5. PART V

2018

- 4 units purchased January 2018
- 5 units CALF approval. These Part V units are complete and occupied – delivered through CALF by Tuath AHB.
- 2 units - Department approval received. Contracts and replies to legal queries awaited from Developer.
- 3 units completed and have been allocated.
- 15 units under negotiation - possible delivery through CALF by an AHB. Likely delivery first half 2019.
- 7 Part V units will be delivered through CALF by an AHB - should complete in November.
- 5 agreed- – contracts received in Law Department for 3 – snagging complete (on 3) purchases for 3 should complete in December.
- 8 further Part V units in Greystones are in the process of being snagged by Tuath AHB and purchases should complete in December.
- 2 units Part V agreement completed – delivery in Q1 2019 (Newtownmountkennedy).
- 16 units (Ashford) negotiations completed – delivery of bulk of units expected 2019.

Potential units

Negotiations ongoing with a number of developers at preplanning and planning stage. There are over 100 Part V units with planning permission but it's difficult to determine whether they will all proceed or even on what timescale.

› 98 units approved, planning granted

Turnkey

- 3 turnkey units purchase completed and have been allocated (2 in Tinahely, 1 in Arklow)
- 1 turnkey unit (Tinahely) due to be completed in December.
- Remaining 2 units under construction and will complete by Q1 2019.
- Construction is ongoing on turnkey project at Vale Road, Arklow.

6. PPP SOCIAL HOUSING PROJECT

[Bundle 1]

Development Site at Convent Lands, Wicklow for 51 Social Housing units. The Department of Housing

has dedicated €300 million towards delivery of housing through the public, private partnership model in the Rebuilding Ireland Action Plan. Wicklow has been included as a project in Bundle 1. The Part 8 was passed by the members at the Council Meeting of 3rd July 2017. The project is expected to commence on site in December 2018.

7. APPROVED HOUSING BODIES (AHB'S)

Capital Advance Leasing Facility (CALF) - 5 units were provided under a CALF lease to Co-operative Housing on the Greenpark Road in Bray.

6 apartments (Abbey St. Wicklow) purchase not yet completed. Tuath AHB working to complete purchase as soon as possible.

Approval has been received from the Department of Housing, Planning Community and Local Government for a leasing arrangement with Cluid to provide 45 units of accommodation on the Council's site at St. Earnan's View, Ballybeg, Rathnew. It is anticipated that works will commence in 2019.

The Approved Housing Bodies are actively pursuing a number of other potential CALF projects and are liaising closely with the Council on a regular basis. The members will be kept updated.

Capital Assistance Scheme (CAS) Purchase has been completed on 3 properties with Dublin Simon under the Capital Assistance Scheme in 2018 and 2 further properties have been agreed with Ark Housing. These properties will be allocated to households experiencing homelessness.

Expressions of Interest – Social Housing on Council lands - A preferred proposal has been identified.

8. HOUSING SCHEMES REMEDIATION

Glending, Blessington – Remediation

Stage 2 and Stage 3 Phase 3A – No 1 to No. 12 Glending Road have been completed.

Stage 3 Phase 3B – No. 1 to No. 10 **Glending Square and No. 1 to No. 4 Glending Way** – Contract commenced on 3rd January 2018 with internal works to 1-10 Glending Square complete. . External works on these properties substantially complete on 1 – 8 with tenants to re-occupy in the next 2 weeks. Internal and External works on 1-4 Glending Way are substantially complete.



Hillview, Wicklow - Remediation

Works substantially complete, with some outstanding ceiling works ongoing.

9. HOME IMPROVEMENT/ADAPTATION

Mobility Aid Grants/Housing Adaption Grants/
Housing Aid for Older People

› Grant funding for private houses - €1,266,828.63

› Grant funding for social house - € 650,000.00

73 Open Applications to value of € 148,841.60

Housing Assistance for

Older People (70) €297,488.91

Mobility Aid Grants (99) €385,162.03

Housing Adaptation Grants (69) €584,177.69

Approved

› 31 Mobility Aid Grants €111,162.72

› 23 Housing Adaption Grants €329,495.93

› 30 Housing Aid for Older People €178,847.83

House Purchase Loans – Rebuilding Ireland

- 152 received up to 30/11/2018
- 64 approvals.
- 75 declined
- 8 awaiting further information.
- 5 awaiting a reply from Housing Agency.

2016 Incremental Tenant Purchase Scheme

- 42 applications to 30/11/2018
- 9 sales completed

10. ADDRESSING HOMELESSNESS

Period 01/11/2018 to 30/11/2018

No. of Presentations	48
No. of Repeat Presentations	1
No. of Households (Families)	23
No. of Adults (Individuals)	26
No. of Children	52
NTQ/Asked to leave/Landlord Selling	16
Family Circumstances	4
Leaving prison/hospital/care	0
Sofa Surfing	7
Rough Sleeping	1

Period - 01/01/2018 to 30/11/2018

No of Presentations 594

No. of Repeat Presentations	64
No. of Households (Families)	338
No. Of Adults (Individuals)	255
No. Of Children	636
NTQ/Asked to leave/Landlord selling	106
Family Circumstances	89
Leaving prison/hospital/care	3
Sofa Surfing	43
Rough Sleeping	1
Squatting	2

Temporary Emergency Accommodation 30/11/2018

17 families (20 adults and 35 children)
6 individuals.

Homeless HAP

The recent appointment in October of the Homeless HAP Placefinder is seen as a welcome and necessary addition to the Homeless Team.

The Homeless HAP Placefinder will provide assistance in:

- seeking out potential properties suitable for households currently identified as homeless or at risk of homelessness;
- liaising with specific households to establish their specific needs;
- establishing relationships with local property agents and landlords; and,
- supporting those homeless households to (a) prevent the necessity to enter emergency accommodation or (b) to exit emergency accommodation and secure a tenancy.

16 tenancies completed to date (14 families and 2 single tenancies) through the Homeless HAP Placefinder service.

Sonas Facility, Wicklow - Transition to Family Homeless Hub

Following the advice that Sonas was withdrawing services from Wicklow, the operation of the facility was tendered out to Approved Housing Bodies to operate and manage the facility as a Family Homeless Hub. The successful tenderer was Dublin Simon Community, who will be in a position to commence operations and management of the facility from early 2019.



The Council has provided a support worker under a service level agreement with Dublin Simon Community to assist the families to transition to alternative, suitable accommodation.

Other Temporary Supported Accommodation

Wicklow County Council owned properties in Wicklow, Bray and Arklow, leased to AHBs, provide 22 units of low to medium supported accommodation targeted to the particular support needs of the clients. There has been a significant number of moveons from these properties, signalling the success of this model.

Housing First

With Housing First, the priority is to support a person who has experienced homelessness into permanent housing as quickly as possible, without any preconditions around sobriety or mental health treatment. Then, continue working intensively with them on these issues once they are housed. Housing First recognises that a stable home provides the basis for recovery in other areas.

The National Implementation Plan for Housing First 2018-2021 was published in September 2018. It commits to the rollout of Housing First in every county in Ireland and sets annual targets for each local authority. It also highlights the need for local authorities and Approved Housing Bodies to work together on increasing the supply of single person housing. The alignment of housing and health supports means that Housing First is very much a joint initiative of the Department, the Department of Health, local authorities, HSE and NGO providers.

Wicklow County Council is committed to implementing the Housing First model and is currently liaising with Kildare and Meath County Councils to prepare tender for services.

In advance of this and to ensure robustness of numbers, an analysis of rough sleepers in County Wicklow is being undertaken which will inform the plan.

Cold Weather Initiative

A property in Bray was identified as suitable to implement a Cold Weather Initiative and the facility opened its doors to homeless individuals in December. The initiative is a partnership arrangement between Dublin Simon Community,

Wicklow County Council and the Five Loaves Homeless Services.

11. SOCIAL INCLUSION COMMUNITY ACTIVATION PROGRAMME (SICAP)

SICAP

Bray Area Partnership and Co. Wicklow Partnership submitted their 2019 SICAP Annual Plans to the LCDC. These were approved at December meeting.

Both Partnerships are currently completing their 2018 actions and ensuring all targets are reached by year end, with a view to completing their end of year report by mid January.

Public Participation Network (PPN)

Elections took place to renew all PPN positions on Strategic Policy Committees (SPC's), Committees and Boards throughout the county. The newly appointed reps will hold their seats for the next three years.

Wicklow PPN will be holding interviews in January for the new position of PPN Support Worker.

12. County Wicklow Library Service

BOOK OF KELLS

Wicklow County Council has recently acquired a valuable edition of the Book of Kells. The work was carried out by John De Paor and entrusted to Ashford Heritage Centre. The book will be on display in Arklow library, in a specially designed display case. The launch of this will occur on Tuesday 22nd January in Arklow library at 7.30 p.m.

WICKLOW LIBRARY AND ARCHIVES

Extra finance has been secured from the Urban Regeneration Grants Scheme for Wicklow Library and Archives. This is part of overall grant aid for development of the Market Square area of Wicklow Town. The project will now go to tender, with a likely commencement construction date of April 2019. The library and archive will be completed within 10 -12 months, so the new library & archives should be open in early 2020.

MOBILE LIBRARY

The new mobile library is now being designed. Chassis has been ordered, with an expected arrival



date of 21st January 2019. The new vehicle will be with Wicklow County Council by late summer 2019. The current vehicle has travelled more than 400,000 km since 2004.

BALTINGLASS LIBRARY

It is planned to relocate the adult library in Baltinglass into the former courthouse part of the building. This work is being carried out in line with developments in restoration of the prison cells and creating a new visitor experience in the heritage centre. The courthouse building was restored in recent years and is very welcoming, with lots of natural light. The court features will be retained, including the witness boxes and the judge's bench. This will be at minimal cost, as the current library shelves and furniture will be relocated to the court room. This work will commence in the New Year and should be completed in spring 2019.

RATHDRUM LIBRARY

The opportunity has arisen to acquire a new library building for Rathdrum in the new market square development. It will be a ground floor building of approximately 130 square metres in size, adjoined to a coffee shop and pharmacy. The new HSE primary care development will be the anchor tenants in the development. It is envisaged that the building will be leased initially, with an option to purchase being retained for up to 5 years.

The current library in Rathdrum is less than 40 square metres in size, but is very well used. It is anticipated that usage will double in the new location, ensuring that in excess of 20,000 items per year will be borrowed. The new location will also complement other businesses in the town. Libraries are proven to provide a steady footfall to a location, so this should be of benefit to all. The building is likely to be completed in autumn 2019.

TECHNOLOGY GRANTS

Wicklow County Council has received €190,000 in grant aid towards technology that will be available in libraries throughout the county, being 75% of total costs of €254,000. The full range of technology was chosen in consultation with Wicklow County Council IT Section. This will include microfilm readers and Hublet stations, which provide additional laptops for

use in each library. As part of Wicklow County Council's "Dementia Friendly" policy, Dementia Tables will be available in Arklow, Blessington and Bray libraries. Other technologies will also be available, including an upgrade in PC's across the county.

13. COUNTY WICKLOW LOCAL SPORTS PARTNERSHIP (LSP)

Sport Capital Grants 2018 Breakdown
Wicklow has submitted 79 Local and 3 Regional Applications under the 2018 Sports Capital Grant process.

Wicklow LSP has submitted 5 applications under Sports Capital Grants 2018. These are as follows:

- Coral Leisure Wicklow – Gym Equipment & Changing Room Refurbishment
- Coral Leisure Arklow – Gym Equipment & Changing Room Refurbishment
- Newcastle MUGA
- Charlesland Running Track
- Arklow Running Track

RUSSBOROUGH PARKRUN

Russborough parkrun celebrated its 1st anniversary on 1st December 2018. 44 parkruns have taken place to date in Russborough benefitting 1,540 people.

OPERATION TRANSFORMATION 2019

The Nationwide Operation Transformation 2019 advertisement poster is using Bray's 2018 walk as its background. Walks in 2019 are taking place on Saturday 12th January on Bray Seafront, Baltinglass GAA and Blessington.

DORMANT ACCOUNTS ALLOCATION

€6,000 was allocated to Wicklow Sports Partnership for Youth Leadership Training

€15,000 was allocated for Volunteer Training and Support.

DECEMBER 2018



WICKLOW HEALTHY IRELAND ALLOCATION ROUND 2

Wicklow LCDL €75,000:

- Co-ordinator Healthy Ireland, Wicklow
- Social Prescribing
- Physiotherapist & HSE referral intervention (Repeat Action)
- Accessible Wheelchair (Beach)
- Healthy Estates
- Inclusive Physical Activity Programmes
- Passport Trails
- Meet and Eat – Social Eating Programme

Wicklow CYPSC €37,100:

- Disadvantaged Teenage Girls Boxing Programme
- Fostering Healthy Families (SPECS) (Repeat Action)
- Cook Eat Share (Repeat Action)
- Fun Fitness & Healthy Nutrition
- Wicklow Travellers Summer Programme

AGE AND OPPORTUNITY FUNDING

Wicklow Local Sports Partnership received an allocation of €1,400 from Age and Opportunity to run their Go for Life Programme. In 2019 this funding will go towards two Go for Life Taster days, one in the East of the County and one in the West which will result in a County Wicklow Go for Life Team that will be attending the National Go for Life Games in DCU in June.

KATIE TAYLOR BURSARY

A total of 16 applications were received for the Katie Taylor Bursary 2018/19. A presentation was made to the successful applicant Amy Wall on 13th December 2018. Amy has distinguishing achievements in Kickboxing and Boxing.

CORAL LEISURE ARKLOW

Coral Leisure are currently refurbishing the Arklow Gym area and upgrading the gym equipment.

WICKLOW HOSPICE

Wicklow Hospice Foundation is displaying the model of the new Hospice in the reception area of the County Buildings from December to February 2019.

14. LOCAL ECONOMIC AND COMMUNITY PLAN (LECP) (COMMUNITY)

LECP

The Advisory Group is continuing to monitor the implementation of the LECP, both the community and the economic actions, and to ensure the integration of economic and community actions.



ECONOMIC DEVELOPMENT, PLANNING AND INFRASTRUCTURE

1. WICKLOW ECONOMIC THINK TANK

(CWETT) ACTION PLAN/LOCAL ECONOMIC AND COMMUNITY PLAN (LECP) (ECONOMIC)

The Economic Development Unit of the Enterprise and Corporate Services Directorate is charged with implementing the economic actions in the Local Economic and Community Plan (LECP). Many of the 142 actions listed in the LECP have come from the County Wicklow Economic Think Tank (CWETT) Action Plan. The CWETT which was initiated in 2013 was a collaborative project initiated by Wicklow County Council and involved the business community from across the county and the County Enterprise Board (now LEO Wicklow).

FILM

The application for Regional Enterprise Development Funding (REDF) for a Screen Content Enterprise Hub for Wicklow County Campus was not successful. It is proposed to submit a revised application when the call for proposals reopens (circa May 2019) based on feedback recently received from Enterprise Ireland.

Wicklow County Council is in the process of developing a Masterplan for Wicklow County Campus, to complement its use as a Screen Content/Film hub.

RETAIL

The Florentine Centre

Work is well underway on the Florentine Site which is due to be completed this year. *The contractor and developer continue to liaise with local residents and adjacent businesses.*

TOWN TEAMS

Town Teams in Arklow, Blessington Greystones and Wicklow continue to meet on a monthly basis and to progress various projects.

Four County Wicklow Towns; Arklow, Bray, Roundwood and Wicklow participated in the Bank of Ireland Enterprise Towns Competition. This was an excellent opportunity for the towns to showcase their enterprising spirit and passion for each town and to show a mix of commercial and social enterprises

and to demonstrate the great community spirit and talent that exists in our towns. All participating towns put in an excellent effort.

Arklow and Bray received awards

Arklow was awarded the Town Initiative prize which seeks to reward a specific project and brought with it a prize of €5,000. This was awarded for Arklow's Town of Garden's Theme.

Bray won a runner-up prize in their category, receiving an award of €1,000. Bray Chamber of Commerce and Bray Municipal District and members of the community including businesses all worked together to present the many interesting facets of Bray to the judges.

Over 90 entries were received altogether for this national competition which had a prize fund of over €157,000.

URDF Funding

Wicklow applied for funding for 9 projects under the Urban Regional Development Fund

The following 3 projects were awarded funding in the first round;

Arklow Historic Town Core €1,645,000

Redesign of public realm within historical centre of Arklow: enhanced landscaped public space, reduced parking, bicycle parking, enhanced bus stops. Renovation of existing courthouse to make proper provision for the court services and to provide a digital hub space

Wicklow Library/ Fitzwilliam Sq. €1,626,000

The new modern public library facility will function as a communication hub and will incorporate Wicklow County Archive, Genealogical Services and Local Studies facility accessible to all.

Create a multi-functional space within Wicklow Town that would improve accessibility, enhance the presentation and public realm of the Town Centre at Fitzwilliam Square.



Bray Public Transport Bridge €3,450,000

A new Public transport Bridge over the River Dargle which will provide an essential link between development lands at former Bray Golf Club and DART Station.

It should be noted that these projects have planning approval and will start as early as possible in 2019.

TOURISM

Tourism Strategy and Marketing Plan 2018-2022

The strategy sets out a number of challenging but achievable priorities along with a series of detailed actions to be implemented over the next 5 years

The Key Priorities are

1. Develop New Accommodation
2. Develop Key Towns as Visitor Hubs
3. Develop a Masterplan for Glendalough
4. Grow Thematic Experiences
5. Market our County by Developing A Common Narrative

A Tourism Implementation Group is being established to oversee these actions and drive all sectors towards helping Wicklow achieve the target of **£200m in tourism revenue by 2023.**

Next steps implementation – potential members of working groups identified a series of meetings will be held in January to address;

- Accommodation
- Towns as Visitor Hubs
- Thematic Experiences
- Marketing /Developing a common narrative
- Glendalough

Glendalough

The Chief Executive is chairing a working group consisting of representatives of Failte Ireland, NPWS, Coillte and OPW, aimed at progressing the development of Glendalough as one of Ireland's premier visitor destinations. The aim is to enhance the visitor experience through improved interpretation, signage, facilities and access.

MARITIME

National Marine Planning Framework

Wicklow County Council and the members of the Maritime Business Development Group made a

submission to the Department of Housing, Planning and Local Government in respect of a Marine Spatial Plan for Ireland.

Maritime Strategic Review for County Wicklow

Tenders were invited from consultants to develop a Maritime Strategic Review for County Wicklow.

The intent of the strategic review is to provide non-statutory guidance for uses and activities within the marine area and to assist Wicklow County Council and other statutory agencies with their policy formulation process as well as providing Wicklow County Council with a clear picture of its maritime area so that it is in a position to respond and provide input to higher level policy, where necessary. The Strategic Review will identify ways the economic base of County Wicklow could be strengthened through its ports and harbours and formulate recommendation for Wicklow County Council.

This tender will be re-advertised in January.

COMMUTER SURVEY

A Commuter Survey was carried out during the first two weeks of November with the aim of capturing the current level of commuting and the opinion of those commuters. Wicklow County Council will use this information to encourage the development of facilities such as enterprise hubs, co-working spaces and second sites, to attract further investment into the county.

As the Survey was targeting commuters, online and social media advertising was used to encourage a greater response. For drivers, signs were erected along the M11 advising motorists to log on to the Wicklow.ie website to have their say.

Over 6,800 responses were received, this represents almost a third of persons commuting which is a very favourable response rate.

- 6,826 people completed the commuter survey during the two-week period from November 5th 2018 to November 18th 2018.
- 74% of those who completed the commuter survey reported themselves as unhappy or very unhappy with their commute, while only one in eight was happy or very happy.



- 70% of commuters who work outside County Wicklow said that they would be likely or very likely to consider switching to a job in County Wicklow if one were available and 33% said that they would be likely or very likely to consider a lower salary if it meant they could work in County Wicklow.
- Survey respondents were receptive to the idea of remote working, with 48% saying that they would be likely or very likely to consider working from an e-hub location in County Wicklow.
- The unhappiest commuters are those who travel by road, either as car drivers, car passengers or by bus. People who leave home before 8:00 or travel for more than 45 minutes are also likely to be dissatisfied with their commute.
- Commuters who are educated to third-level or higher as well as those who work in the

IT, Finance & Creative sectors are also likely to be unhappy with their commute.

- 37% of those who completed the commuter survey were working in the business or financial sector.
- The commuters most willing to consider working in County Wicklow are those who travel by motorcycle/scooter or by train/LUAS. A commute that starts before 7:00 or lasts for more than an hour also increases the chances that a person would prefer to work in County Wicklow.
- The industries most open to remote working are IT and Finance, especially for those educated to third level or higher.

2. LOCAL ENTERPRISE OFFICE (LEO)

LEO Objectives			
To foster an enterprise culture and stimulate enterprise at local level by:			
<ul style="list-style-type: none"> - Promotion of the enterprise message at local level. - Working with the relevant stakeholders in the county to foster entrepreneurship. - Delivering appropriate enterprise training and mentoring to entrepreneurs. - Providing funding options to entrepreneurs, early stage promoters and viable businesses to support growth and development of micro enterprises. - Developing a progression pathway for clients to Enterprise Ireland - Acting as a First Stop Shop for business information and referral 			
METRICS: Grants	HISTORICAL	TARGETS	YEAR TO DATE
	2017	2018	2018
Grants Approved (number/ value) - Measure 1 - Technical Assistance for Micro Exporters	- 25/€520,084.90 - 17/€27,664.03	- Meet Demand - Meet Demand	- 23/€461,558.50 - 9/€17,250.16
NB: Ability to meet demand is influenced by the amount of funding allocated to the LEO			

DECEMBER 2018



METRICS: Training/ Capacity Building	HISTORICAL	TARGETS	YEAR TO DATE
	2017	2018	2018
Start Your Own Business Participant numbers	75	75	72
Management Development Programme Participant numbers (commences September)	21	18	20
Business Skills Training Courses Participant Numbers	217	200	122
Business IT Training Courses Participant numbers	163	150	114
Women in Business Network Number of Meetings	6	6	5
Seminars participant numbers	366	400	434

METRICS: Business Advice & Mentoring	HISTORICAL	TARGETS	YEAR TO DATE
	2017	2018	2018
Number of new clients added to database *criteria has been amended for this metric	590	450*	599
Number of One to One Business Advice meetings	363	350	347
Businesses assigned a Mentor	79 *includes once off SECC Initiative	91	76

METRICS: Student Enterprise Programmes	HISTORICAL	TARGETS	
Academic Year	2017/2018	2018/2019	Year to Date
No. of Senior Cycle Secondary Student Participants	1,302	1,200	1152

December 2018 Activities

All LEO Wicklow Clients were encouraged during December to complete the BREXIT scorecard on www.localenterprise.ie/wicklow to help them identify areas of their business that may be impacted by BREXIT. The report produced when clients complete the questionnaire signposts them to a range of supports, resources and information available via the local Enterprise Office.

On 13th December, the Management Development class of 17/18 were presented with their Level 7 Certificates from IT Carlow by Joseph Collins Head of the Faculty of Lifelong Learning at an Awards ceremony at the Glenview which was also attended by the Chief Executive and other members of Wicklow County Council.



The Business Advice Clinics continued throughout December. Clinics take place on Tuesdays and Thursday in Wicklow County Campus, in the Glenview Hotel on Monday evening and in Blessington civic offices on the first Thursday every month depending on demand.

The Student Enterprise Programme is well underway in schools throughout the County with 1152 students busy in December selling their product at Christmas fairs etc.

The Evaluations Committee met on 13th December to review 1 Feasibility Study grant funding application for Wicklow based business.

The Network of Entrepreneurial Women had their Christmas meeting on Wednesday 6th December.

3. PLANNING AND DEVELOPMENT

FORWARD PLANNING

National Planning Framework (NPF) & Regional Spatial & Economic Strategy (RSES)

The NPF was adopted by the Government in February 2018 and the plan was formally adopted on 29 May 2018.

The Regional Assembly gave notice on the 5th of November that a draft Regional Spatial and Economic Strategy is available for Public Consultation, and that submissions are invited on the draft strategy or associated environmental reports between 5th November 2018 and 5pm on 23rd January 2019 (both dates inclusive). Work is underway to prepare a submission.

Vacant Site Levy:

Ongoing investigation of regeneration sites throughout the County.

1 no. appeal to the Valuations Tribunal as a result of Section 12 Valuation Notices. Hearing is scheduled for February 2019.

32 no. sites now stand on the Register.

9 no. sites are currently on appeal to ABP.

HERITAGE

Heritage 2030 – National Heritage Plan public consultation process announced by

The new Training programme for Spring/Summer 2019 has been finalised and information booklets printed and will be circulated directly to LEO Clients and to the general Public via Wicklow County Council Offices, Libraries, Citizens Information offices and social welfare offices throughout the county in early January.

The Ireland Best Young Entrepreneur Competition 2019 run by the network of Local Enterprise Offices is now open for entries at www.ibye.ie Entries are sought from Entrepreneurs between 18 and 35 years in three categories, Best Idea (Pre trading), Best Startup Business (trading for under 18 months) and Best Established Business (18 months Plus). A prize fund of €50,000 is up for grabs in County Wicklow.

Department of Culture, Heritage and the Gaeltacht. Consultation document circulated to members of Wicklow Heritage Forum for input and discussed at meeting on 5th Dec. Closing date for submissions end of Feb 2019.

Built Heritage Investment Scheme (BHIS) and Historic Structures Fund (HSF): *The council has advertised grant funding under each of these schemes with closing dates 25th Jan and 31st Jan 2019 respectively. Owners of protected structures and other relevant buildings are eligible to apply. The allocation for County Wicklow under the BHIS is €60,000, while the HSF is a competitive process with €1.8m made available nationally.*

Our Wicklow Heritage: Sharing Our Stories - *public information event and seminar held in the Brockagh centre on Sat 24th November. Results of Wicklow Trails Heritage Recording Project and other selected projects supported under Wicklow County Council's Creative Ireland programme were showcased.*

Centenary of Votes for Women: *Launch of 'Our Wicklow Women' exhibition on 3rd December in County Buildings. Content of the exhibition 'crowd sourced' by Heritage Office through online community heritage archive, an initiative in association with the National Museum of Ireland.*

DECEMBER 2018



PLANNING APPLICATIONS

A total of 127 applications were received during November, these include applications as follows:

Type of Development	Number Received
Individual Houses	39
Housing Developments	7
Agricultural Structures	4
Commercial	29
Other Developments	48
Total	127

Decisions issued in respect of 90 applications in November, being:

Type of Development	Number of Decisions
Housing Developments	6
Individual Houses	20
Other Developments	63
Other Developments Requiring EIA	1
Total	90

In relation to decisions issued between January to November 2018, in comparison to the same period for 2017, the details are as follows:

	31/11/2017	31/11/2018
Total	973	927
Number of		

decisions issued		
Total	793	763
Number of decisions to grant		
% grant rate	81.5%	82%

PLANNING ENFORCEMENT

Details of activity during November:

- 10 New files were opened
- 33 Advisory letters issued
- 09 Warning Letters issued
- 04 Enforcement Notices served
- 0 File was referred for legal action
- 34 Files have been closed

Court Cases

- 2 Cases came before the District Court
- 1 Case before the Circuit Court
- 2 Cases before the High Court – 1 Struck out with order for Costs to Council. 1 Case full day for hearing Judgment Reserved.

Derelict Sites Activity November:

- No. of sites on Register 8
- No. of Inspections 3
- No. of Notices issued 2

4. ENVIRONMENTAL SERVICES

WASTE MANAGEMENT SECTION – NOVEMBER 2018

	November
<i>No. of Complaints Opened</i>	195
<i>No. of Cases Closed, Resolved or Completed</i>	203
<i>No of Litter Fines Issued</i>	40
<i>No. of Waste Management Files Opened</i>	4
<i>No. of Warning Letters Issued</i>	14
<i>No of Abandoned Car Notices Issued</i>	5
<i>No. of Burning Applications Granted</i>	4
<i>No. of Temporary Signs Granted</i>	11
<i>No. of Notices Issued under Section 14 of the Waste Management Act</i>	3
<i>No. of Cases in Court under Litter Pollution Act</i>	2
<i>No. Of Cases in Court under Waste Management Act</i>	4
Income - Litter Fines	2,600.00
Income- Waste Management	€5,098.45

DOG LICENCES

All dog owners must have a current dog license for each pet. Licenses are available from any post office at a cost of €20.

Since July 2018 dog licences and lifetime dog licences, at a cost of €140, can also be purchased on **Licences.ie**

General Dog Licences (€400) are only available from Environment Section, Wicklow County Council.

There has been an increase in the purchasing of dog licences since the launch of Licences.ie website.

For the period 1st July to 30th November 2017 1195 dogs were licensed.

For the same period in 2018 there were 1293 dogs licensed.

WHITESTOWN REMEDIATION PROJECT

Wicklow County Council have employed Fehily Timoney & Company to advise on the remediation of the site at Whitestown, in accordance with the judgments of Mr. Justice Humphreys. Topographical and Geophysical survey work has been completed

on site and the results of these surveys will feed into the requirements of the Site Investigation. Initial contact has been made with the neighboring landowners to keep them up to date of the progress. Site Investigation is programmed to end in July 2019.

PORTS AND HARBOURS

Wicklow Harbour

- There were 11 ships in total berthed in Wicklow for month of November; of the 11 ships, 6 had a single transaction i.e. either an import or an export of cargo while 5 had two transactions i.e. an import and an export of cargo from the same ship
- There were no marine notices issued during November.
- Process of putting together Bye Laws sanctioning the importation of Explosives through Wicklow Harbour which commenced mid October is ongoing and these byelaws will be drafted in consultation with the Dept. Of Justice, Equality and Law Reform.



Arklow Harbour

- Contract for the removal of five wrecks from Arklow Harbour to be awarded in December.

Strategic Review of the Maritime in Co. Wicklow

No successful tender was received for the provision of a Strategic Review of the Maritime in Co. Wicklow and this will be re-advertised in January 2019.

POLLUTION CONTROL

Section 4 Licensed Discharges to Waters (Surface & Ground)

- 4 proprietors with discharge licences were inspected and determined compliant.

Pollution Response & Investigation

- 6 Water pollution complaints were received and investigated.
- 1 Oil Pollution complaint was received and investigated.
- 1 Noise complaint received and investigated.

Private Water Supplies

- In its role as supervisory authority for private water supply serving a commercial or public activity or population of 50 or more, 129 regulated private water supplies will be monitored in 2018.
- 4 private water supplies were monitored and 1 was requested to investigate non-compliant results and to carry out remedial actions.
- 10 private water supplies are on boil water notices restrictions.
- 1 boil notice lifted from private water supply following improvement works and compliant sample results.

Solvents

3 inspections of vehicle refinisher installations were carried out

Well Grants

Well Grants	
Number of Applications	15
Number of New Wells	8
Number of New Pumps	13
Number of New Equipment (Filters etc.)	6

WATER FRAMEWORK DIRECTIVE NATIONAL MONITORING PROGRAMME

- 69 River sample locations were visited and 137 Samples taken for analysis.
- 12 samples were taken from lakes for analysis.
- As previously advised a public information and consultation meeting will be held in the GAA Centre of Excellence on 29th November 2018 in advance of local catchment assessments by regional catchment assessment teams in the Potters River and Three Mile Water Rivers in the coming months as part of implementation of the River Basin Management Plan 2018-2021.

PLANNING & DEVELOPMENT

- 12 environmental reports on referred planning applications were completed.



5. TRANSPORTATION & ROADS INFRASTRUCTURE

PUBLIC LIGHTING

	05-Nov-18	19-Nov-18	26-Nov-18	03-Dec-18
Access Issues (Attended)	14	14	14	13
Cable Fault (Attend)	9	9	9	9
ESB Required (Attended)	25	19	19	15
Knock Down (Attended)	3	4	4	4
Materials required	14	14	14	14
No Supply	2	2	2	2
On Hold	3	3	3	3
Submitted	396	391	404	403
Traffic Management Required	38	32	32	30

	ARKLOW MD	BALTINGLASS MD	BRAY MD	GREYSTONES MD	WICKLOW MD	Grand Total
<i>Access Issues (Attended)</i>	2			2	9	13
<i>Cable Fault (Attend)</i>	1		2	2	3	8
<i>ESB Required(Attended)</i>	3		5	4	2	14
<i>Knock Down (Attended)</i>	1		1		2	4
Materials required	1	1	5	2	4	13
No Supply	1				1	2
On Hold		3				3
Submitted	38	65	68	42	80	293
Traffic Management Required	1	1	8	6	8	24
Grand Total		2				2
	48	72	89	58	109	376



Parking Income by Municipal District Jan-Nov 2018	EURO
Income Florence Road Carpark Bray MD	138,237
Income Herbert Road Carpark Bray MD	189,130
Income North Beach Car Park - Strand Road Bray MD	36,761
Income Restricted Parking Bray MD	683,247
Income Parking Fines Bray MD	170,557
Income Residential/Special Parking Discs Bray MD	39,210
Bray Municipal District	1,257,144
Income Greystones Pay Parking Scheme	430,367
Greystones Municipal District	430,367
Income Parking Charges Wicklow MD	327,817
Income Residential Parking Disk Wicklow MD	6,060
Income Traffic Fines Wicklow MD	43,406
Wicklow Municipal District	377,283
Income Parking Traffic Fines Arklow MD	30,280
Income Pay Parking Fees And Permits Arklow MD	223,242
Arklow Municipal District	253,522
Wicklow County Council	2,318,316

SCHEMES ON THE N81

- **N81 Annalecky and Poulaphuca Crash Barriers**

RPS Consulting are the Design Consultants for this commission. They have been appointed PSDP + Design for the works. The works involve the provision of a Crash Barrier at Annalecky Bend which has no crash barrier and the provision of a replacement barrier on the Wicklow side of the Poulaphuca Bridge. Barrier repairs along the N81 between the Wicklow County Council/Carlow County Council border and the Wicklow County Council/South Dublin County Council border are included. RPS is

collating information supplied by Wicklow on barrier defects at this time. A tender competition for all of the works should be held later in the year. All information required has been transferred from Wicklow County Council to RPS Consulting.

- **N81 Knockroe Bend Realignment**

Tender Documents were published at the beginning of October and are currently being assessed, it was anticipated that the contract for the main works will be awarded in December, but unfortunately further information was required, and tender award will be in January 2019, and works to commence on site in the first quarter of 2019.



The tender for the consulting contract for phases 5 and 6 are currently being reviewed, this will cover the construction contract and hand over, and again awarding of the tender for the consultant will also be in January 2019.

- **N81 Small Scale Projects**

The Roads Office received approval from TII to progress all four schemes in accordance with Phases 1 to 4 of the TII Project Management Guidelines (PMG) which include:

<i>Phase 1.</i>	<i>Scheme Concept and Feasibility</i>
<i>Phase 2.</i>	<i>Route Selection</i>
<i>Phase 3.</i>	<i>Design</i>
<i>Phase 4.</i>	<i>EIA/EIS and the Statutory Processes</i>

- **N81 2018 Pavement Works including Surface Restoration.**

- 1) *Pavement Works by Arkil Contracting at two sites Hempstown to Kilteel and Rathattin to Athgreaney have been completed.*

SCHEMES ON THE M11 AND N11

- **N11/M11 Improvements between Junction 4 and Junction 14**

Consultant Engineers Arup have been appointed by Wicklow County Council and Dun Laoghaire Rathdown County Council to progress the improvement scheme for the N11/M11 between Junction 4 (M50/M11) to Junction 14 (Coynes Cross).

The scheme is in a number of phases including:

- Phase 1 Concept and Feasibility
- Phase 2 Options Selection

- Phase 3 Design and Environment Evaluation and
- Phase 4 Statutory Processes, of TII Project Management Guidelines

The project will be subject to various stages of planning, design and approval as well as public consultation. A Public Information Day was held on the 11th December in the Glenview Hotel. A dedicated website for the N11/M11 can be found at www.n11m11.ie and members of the public can leave comments regarding the proposed scheme.

- **N11 Kilmacanogue Parallel Service Road**

Tender documents will be issued to contractors for the works on the construction of the new parallel service road in Kilmacanogue in December and the works are anticipated to commence during the first quarter in 2019.

WINTER MAINTENANCE

The Winter Maintenance 2018/2019 Season commenced on 16th October. During October, 23 call outs were made and approximately 103 tonnes of salt was used over the 9 individual routes across the County.

LOCAL IMPROVEMENT SCHEME

Wicklow County Council have been allocated a further €358,135 in funding for Local Improvement Schemes in 2018. Works commenced on 9 schemes in Greystones, Bray, Arklow, Wicklow and Baltinglass Municipal Districts.

DECEMBER 2018



6. EMERGENCY SERVICES

FIRE SERVICE

Operational Fire Statistics November 2018

	TOTAL	Bray	Greystones	Wicklow	Rathdrum	Arklow	Blessington	Dunlavin	Baltinglass	Carnew	Tinahely
<i>Callsign</i>		1.1	1.2	1.3	1.4	1.5	1.6	1.7	1.8	1.9	2.1
Two Stations Mobilised											
<i>Fire Domestic Persons Reported</i>	0										
<i>Fire Domestic</i>	8	2	2				1	1		1	1
<i>Fire Institutional</i>	2			1		1					
<i>Fire Industrial</i>	23	6	6	3	1	1		1	1	2	2
<i>Road Traffic Collision</i>	2			1	1						
<i>Major Gorse / Forest Fire</i>	0										
Single Station Mobilised											
<i>Fire Grass / Gorse / Trees</i>	17	3	10	3	1						
<i>Fire Alarm or CO2 Activation</i>	16	5	4		1	2	3			1	
<i>Fire Vehicle</i>	5	2	2							1	
<i>Fire Chimney</i>	2	2									
<i>Fire Shed</i>	2	1		1							
<i>Trees Down</i>	2	1						1			
<i>Electrical incident</i>	2	1		1							
<i>Ambulance Assist</i>	1			1							
Times Stations mobilised	1			1							

Sample Incidents (November 2018)

The month included two fatal incidents, in Bray and Tinahely.

Road Traffic Collision has an automatic response of 2 Fire Stations. This incident type results in 25% of responses. Heavy rains during the month resulted in 5 mobilisations to flooding incidents.

Nuisance outdoor fires are responsible for 18% of call-outs, automatic fire and carbon monoxide alarms are also responsible for 18% of call-outs. No fire was discovered at these incidents.

- 06/11/18 Bray and Greystones crews responded to an RTC on the N11 at Kilmacanogue involving 2 cars and a motorbike. 2 casualties had to be extracted from a vehicle.
- 08/11/18 Bray crew were called to assist the ambulance service at Presentation College on Putland Road in the early hours of the morning.
- 09/11/18 Wicklow Town and Rathdrum Crews attended at Junction 18 southbound on the M11 where a car was on its roof after collision.
- 09/11/18 Bray and Greystones crews attended a single car RTC at the Glen of the Downs where a car had left the road and a casualty had to be removed

DECEMBER 2018



Incidents mobilised outside County Wicklow (November 2018)

Kildare (9-incidents)

- 02/11/18 Blessington Fire Crew attended a 2-car RTC at "Beggars End" Cross Roads, Punchestown with Naas Fire Crews.
- 07/11/18 Dunlavin Fire Crew attended an outdoor fire at Broadleas Commons, Ballymore Eustace.
- 08/11/18 Dunlavin Fire Crew attended a car fire at Moorhill, Brannockstown.
- 11/11/18 Ballinglass Fire Crew assisted crew from Carlow Town at a domestic fire at Barnhill West, County Kildare.
- 12/11/18 Dunlavin Fire Crew attended an alarm activation in Ballyshannon National School.
- 12/11/18 Baltinglass Fire Crew assisted crews from Carlow at an RTC at Bigbog where a casualty was trapped in a car.
- 13/11/18 Dunlavin Fire Crew attended an alarm activation in Ballyshannon National School.
- 26/11/18 Dunlavin Fire Crew attended a fire in offices in the Kilsaran Concrete plant in Halverstown.
- 30/11/18 Dunlavin Fire Crew attended an outdoor fire at Kilgowan Cross Roads.

General

- The Fire Service maintains a Twitter account which has 660 followers.
- A number of Breathing Apparatus Training nights were arranged to maintain competence in this important area.
- 14th November, a meeting with all Council departments, Gardai and HSE took place to discuss preparations for severe weather events.
- 15th November, 4 personnel were honoured with long service awards at a ceremony in Dublin.
- 17th November, a large scale exercise took place at the Kerry Group facility in Shillelagh.
- 22nd November, CFO presented at national MEM conference in Athlone on Wildfires in County Wicklow.
- 5th to 23rd November - 3 Week QQI Fire-fighting Skills Course - 3 Wicklow Instructors, 8 Wicklow Students, 17 Students in Total
- 4 Officers attended Senior Officer Seminars in Tullamore

Fire Prevention Statistics October 2018

Application type	Received	Deemed Invalid	Requested additional information	Validate BCMS /liaise with Building Control	Recommended Grant
Fire Safety Certificates	6		1		5
Regularisation Certificates	1				
FSC as part of 7 Day Notice	3		3		1
Disability Access Certificates	5				11

Licensing	Received, acknowledged	Inspected	Requested further info	No Objection letter	Not raising an objection
District	9	1		2	
Circuit					



BUILDING CONTROL

Commencement Notices – November 2018

- 31 Commencement Notices
- Of which:
- 13 were Commencement Notices with Compliance Documents
- 5 were Commencement Notices without Compliance Documents (3 invalid)
- 3 Seven day Notice
- 10 Opt Out Declarations
- 32% of Commencement notices are opt out.
- 15 % inspection rate on all notices
- 125 new build units
- 10 of which are one off houses
- 10 of which are one off houses

Completion Certificates – November 2018

- 19 completion certificates validated
(114 housing units)

Non compliance issues (on going)

- 5 pre validation of commencement notices
- 20 post validation of commencement notices based on construction and completion stage site inspections.



Organisational Development and Financial Matters

1. RECRUITMENT

Competitions for the following posts were held in December 2018:

Technician Grade 1, Final Interviews for Clerical Officer, Assistant Planner

Employee Numbers

	Q1 2018	Q2 2018	Q3 2018
Managerial/ Administrative	246	263	280
Professional/Technical	119	105	105
Outdoor	317	306	313
Temporary/Seasonal	41	79	54
Non DOECLG	13	8	8
Total	736	761	752

(Excludes figures for Firefighters)

	Q1 2017	Q2 2017	Q3 2017
Managerial/ Administrative	246	245	246
Professional/Technical	103	109	109
Outdoor	305	311	311
Temporary/Seasonal	47	58	58
Non DOECLG	45	14	14
Total	746	737	738

(Excludes figures for Firefighters)

2. ACCESS TO INFORMATION

No. of FOI REQUESTS

November 2018	13	November 2017	12
Jan to Nov 2018	121	Jan to Nov 2017	133

No. of OMBUDSMAN REQUESTS

November 2018	2	November 2017	4
Jan to Nov 2018	13	Jan to Nov. 2017	11

4. PRESS RELEASES

November 2018 - 17 Press Releases

5. I.C.T. REPORT

IT HELPDESK

- Workflow analysis of the IT Helpdesk function facilitated development of a proof of concept for customer care & case management systems. The initial deployment was a cloud based open source platform customised by staff in the Technical Support Unit.
- *During 2018 more than 7,800 tickets were handled by the system. Heat mapping of issues arising has allowed development of a knowledge database which is in daily use.*
- During 2018 the Asset Management Module of the ticketing system was deployed to allow performance monitoring across the network and prepare a strategic deployment model for ICT Infrastructure. This allowed preparation of an upgrade schedule for the PC estate.
- A Mobile Device Management (MDM) system is in place for all new mobile devices since Summer 2018. Roll out to existing estate commenced at that stage and continued through to the end of year. This system facilitates focus on data and information security

CUSTOMER RELATIONS MANAGEMENT (CRM)

- Business Process Modelling in the Housing & Environmental Services Departments were used for preparation and development of customer care unit proofs of concept.
- An initial implementation of Office 365 is in place and a "Sandbox" was created on Wicklow's Cloud Tenancy. This platform will be used for in-house development and testing purposes and will form the basis for development of organisational cloud strategy
- Microsoft Dynamics has been used to develop customer care initiatives in a number of departments and will be used to integrate to mobile data collection systems in HR, Transportation and Environmental Services directorates.

MANAGED PRINT SERVICE (MPS)

- Renewal of MPS is complete following vendor neutral print audit and RFT of December 2017.



- Project roll-out plan was completed in 2018 and all new devices have completed two full quarterly cycles.
- *Full device utilisation and support centre analysis took place with the supplier in Q4 2018 with a view to ensuring continuous review and strategic management of all devices*
- Managed Print Service policy is in place for all departments & MD's

UNIFIED COMMUNICATIONS

- Voice over IP phone solution has been extended to most Council sites across Wicklow. This includes Municipal Districts and other sites such as Clermont Campus, Fire HQ and Library HQ.
- The VOIP system will underpin county wide communications, improved customer services and unified communications.

CORE NETWORK

- Procurement of core and edge network hardware refresh is complete and Phase 1 of LAN upgrade was implemented in Q1 2018. Extension to other sites including Bray MD, Fire HQ, Library HQ, Clermont was completed during Q2 2018.
- A fully updated core network is now in place.
- Network traffic analysis and load balancing has informed update of virtual infrastructure and change

from copper to fibre for connections to core network. This work is on-going.

- *Business case for connection to government networks and government cloud networks is underway and will be advanced during Q1 2019.*

DATA COLLECTION SYSTEMS

- Data collection systems using mobile devices are currently in place for Register of Electors Fieldworkers. Currently 94.25% of Electors have an assigned EIRCODE.
- Projects in Housing, Roads and Environmental Services departments are on-going and integration to CRM systems is being developed.
- A new project to update and edit Wicklow's Storm Water Network more effectively is underway and includes off site data collection.
- Revenue Collectors Handhelds have been upgraded to Tablets to allow more efficient data transfers to the financial management system.
- Offsite data collections systems have been consolidated and applied to Housing Condition Surveys, Health & Safety Audits, CCTV surveys etc.



6. Revenue Account

REVENUE ACCOUNT INCOME AND EXPENDITURE SUMMARY BY SERVICE DIVISION AT 30TH NOVEMBER 2018							
	EXPENDITURE			INCOME			NET
	Actual Expenditure	Adopted Full Year Budget	% Budget Spent to date	Actual income	Adopted Full Year Budget	% Budget Spent to date	
	€	€	%	€	€	%	€
A - Housing and Building	14,635,722	17,210,674	85	(19,486,756)	(22,083,086)	88	(4,851,034)
B - Road Transport & Safety	19,603,570	18,214,957	108	(11,384,743)	(10,808,946)	105	8,218,827
C - Water Services	5,401,160	5,732,213	94	(6,271,875)	(6,649,630)	94	(870,715)
D - Development Management	8,239,994	9,233,906	89	(5,182,582)	(4,909,183)	106	3,057,412
E - Environmental Services	10,935,346	10,751,474	102	(2,102,727)	(1,918,500)	110	8,832,619
F - Recreation and Amenity	6,190,834	6,403,014	97	(926,408)	(520,600)	178	5,264,426
G - Agriculture, Education, Health & Welfare	1,199,510	1,511,045	79	(601,457)	(745,228)	81	598,053
H - Miscellaneous Services	9,862,084	11,086,145	89	(7,440,642)	(7,505,975)	99	2,421,442
J - Central Management Charges	14,725,148	15,405,007	96	(975,111)	(955,217)	102	13,750,037
LG - Local Government Fund				(10,973,997)	(11,971,634)	92	(10,973,997)
PL - Pension Levy				-			-
RA - Commercial Rates				(25,604,387)	(27,630,436)	93	(25,604,387)
	90,793,368	95,548,435	95	90,950,685	95,698,435	95	(157,317)

7. Cashflow/Overdraft

Wicklow County Council manages its cashflow requirements on a daily basis and did not avail of its overdraft facility during the period 1st November 2018 to 30th November 2018.

8. Capital Account

INCOME AND EXPENDITURE SUMMARY BY SERVICE DIVISION AT 30TH NOVEMBER 2018					
	Opening Balance at 01/01/2018	Actual Expenditure	Actual Income	Transfers To/From Reserves	Closing Balance at 31/10/2018
	€	€	€	€	€
Housing and Building	19,982,975	36,178,694	(33,830,528)	545,577	22,876,718
Road Transport & Safety	-34,490,964	2,737,442	(7,024,546)	(506,000)	(39,284,068)
Water Services	-9,503,006	1,500,506	(2,115,877)	0	(10,118,377)
Development Management	-9,163,993	607,183	(122,201)	(829,001)	(9,508,012)
Environmental Services	1,744,994	4,227,713	(5,758,899)	(664,783)	(450,975)
Recreation and Amenity	179,527	953,401	(1,998,931)	(101,788)	(967,791)
Agriculture, Education, Health & Welfare	-1,042,916	353,772	(25,763)	(96,289)	(811,196)
Miscellaneous Services	-12,936,991	552,395	(717,341)	(70,299)	(13,172,236)
	-45,230,374	47,111,106	(51,594,086)	(1,722,583)	(51,435,937)

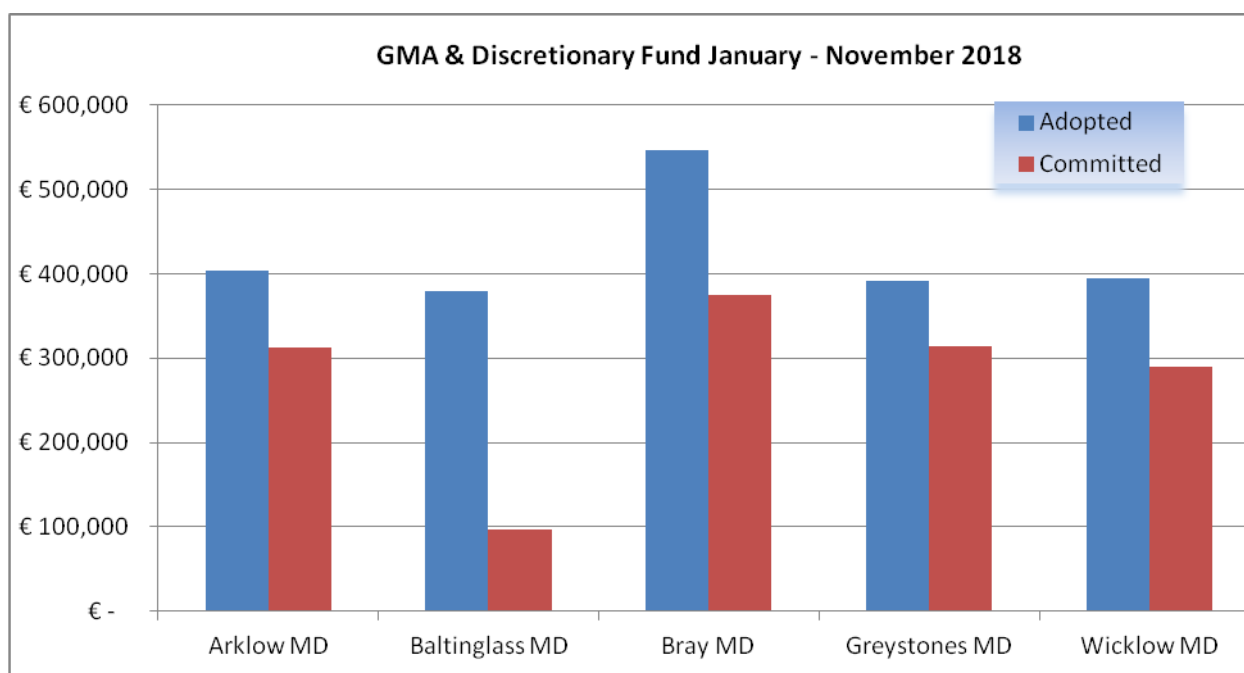


9. Commercial Rates, Rents and Loan Collections

SUMMARY OF MAJOR COLLECTIONS AT 30TH NOVEMBER 2018									
Income Collection Area	Opening Balance 01/01/2018	Accrued	Vacancy Property Adjustments	Write Offs	Total for Collection	Collected	Closing Arrears 31/10/2018	Specific Doubtful Arrears	% Collection
Rates	7,477,320	27,932,359			35,409,679	(22,801,616)	12,608,063		-64%
Rents & Annuities	1,539,925	12,383,046		(17,556)	13,905,415	(12,419,767)	1,485,648		-89%
Housing Loans *	413,129	1,140,974		-1,120	1,555,223	(1,166,282)	388,941		-75%

10. General Municipal Allocation and Discretionary Fund 2018

Discretionary Budget 2018 €2,117,500. The graph and table below outline the discretionary budget for 2018 by Municipal District.



Municipal District	C/F from 2017	Adopted	Committed	Balance to Expend
	€	€	€	€
Arklow MD	(60,226)	404,250	372,966	91,510
Baltinglass MD	(138,525)	380,250	234,773	284,002
Bray MD	(108,084)	546,500	482,341	172,243
Greystones MD	(14,475)	392,250	328,446	78,279
Wicklow MD	(33,041)	394,250	322,304	104,987
Total	(354,351)	2,117,500	1,740,831	731,020



11. Capital Investment Programme 2018-2020

The Capital Investment Programme 2018-2020 for Wicklow County Council which details proposed capital expenditure projects over the next 3 year period, subject to available funding, was approved by the Members at the Ordinary Council meeting of March 12th 2018.

The table below outlines the proposed capital expenditure by programme group.

PROGRAMME GROUP	Proposed Expenditure			
	2018	2019	2020	TOTAL
	€	€	€	€
HOUSING AND BUILDING	53,300,000	87,000,000	87,300,000	227,600,000
ROAD TRANSPORT & SAFETY	4,300,000	1,800,000	2,500,000	8,600,000
WATER SERVICES	433,000	150,000	150,000	733,000
ECONOMIC DEVELOPMENT - DEVELOPMENT MANAGEMENT	3,070,000	2,150,000	1,900,000	7,120,000
ENVIRONMENTAL SERVICES	150,000	100,000	1,600,000	1,850,000
RECREATION AND AMENITY	5,072,000	6,160,000	3,515,000	14,747,000
AGRICULTURAL, EDUCATION, HEALTH & WELFARE	2,500,000	6,800,000	10,550,000	19,850,000
OVERALL TOTAL	68,825,000	104,160,000	107,515,000	280,500,000